

PRIVATE EDUCATION INSTITUTION-STUDENT CONTRACT

This Contract binds both the Private Education Institution (PEI) and the Student once both parties sign this Contract. If the Student is under eighteen (18) years of age, the Student will be represented by the Parent/Legal Guardian.

This Contract is made between:

- | | | |
|--|---|--|
| (1) Registered Name of PEI | : | <u>Aerovision International College</u> |
| Registration Number | : | <u>201914637C</u> |
| | | |
| (2) Full Name of Student | : | _____ |
| <i>(as in NRIC for Singapore Citizen (SC) and Permanent Resident (PR) / as in passport for international student)*</i> | | |
| NRIC Number (for SC/PR)* | : | _____ |
| Student's Pass Number (if available)/ | | |
| Passport Number (for international student)* | : | _____ |
| | | |
| (3) Full Name of Parent/Legal Guardian* | | |
| (if Student is under eighteen (18) years of age) | : | _____ |
| NRIC/Passport Number* | : | _____ |

* Delete as appropriate by striking through.

Where non-applicable, put "N.A.". Leave no fields blank.

State all dates in the format of DD/MM/YYYY.

1. COURSE INFORMATION AND FEES

- 1.1** The PEI will deliver the Course as set out in Schedule A to the Student, towards conferment of the stated qualification upon successful Course completion.
- 1.2** The PEI confirms that the Course has been permitted by the Committee for Private Education (CPE) and no amendments have been made to the Course as set out in Schedule A, unless otherwise permitted by CPE.
- 1.3** The Course Fees payable are set out in Schedule B and the optional Miscellaneous Fees in Schedule C.
- 1.4** The PEI considers payment made ____ days/month* after the scheduled due date(s) in Schedule B as late. The PEI will explain to the Student its policy for late payment of Course Fees, including any late payment fee charged in Schedule C (if applicable) and any impact on Course/module completion (if applicable).

2. REFUND POLICY

2.1 Refund for Withdrawal Due to Non-Delivery of Course:

The PEI will notify the Student within three (3) working days upon knowledge of any of the following:

- (i) It does not commence the Course on the Course Commencement Date;
- (ii) It terminates the Course before the Course Commencement Date;
- (iii) It does not complete the Course by the Course Completion Date;

- (iv) It terminates the Course before the Course Completion Date;
- (v) It has not ensured that the Student meets the course entry or matriculation requirement as set by the organisation stated in Schedule A within any stipulated timeline set by CPE; or
- (vi) The Student's Pass application is rejected by Immigration and Checkpoints Authority (ICA).

The Student should be informed in writing of alternative study arrangements (if any), and also be entitled to a refund of the entire Course Fees and Miscellaneous Fees already paid should the Student decide to withdraw, within seven (7) working days of the above notice.

2.2 Refund for Withdrawal Due to Other Reasons:

If the Student withdraws from the Course for any reason other than those stated in Clause 2.1, the PEI will, within seven (7) working days of receiving the Student's written notice of withdrawal, refund to the Student an amount based on the table in Schedule D.

2.3 Refund During Cooling-Off Period:

The PEI will provide the Student with a cooling-off period of seven (7) working days after the date that the Contract has been signed by both parties.

The Student will be refunded the highest percentage (stated in Schedule D) of the fees already paid if the Student submits a written notice of withdrawal to the PEI within the cooling-off period, regardless of whether the Student has started the course or not.

3. ADDITIONAL INFORMATION

- 3.1** The laws of Singapore will apply to how this Contract will be read and to the rights the parties have under this Contract.
- 3.2** If any part of this Contract is not valid for any reason under the law of Singapore, this will not affect any other part of this Contract.
- 3.3** If the Student and the PEI cannot settle a dispute using the way arranged by the PEI, the Student and the PEI may refer the dispute to the CPE Mediation-Arbitration Scheme (www.cpe.gov.sg).
- 3.4** All information given by the Student to the PEI will not be given by the PEI to anyone else, unless the Student signs in writing that he agrees or unless the PEI is allowed to give the information by law.
- 3.5** If there is any other agreement between the PEI and the Student that is different from the terms in this Contract, then the terms in this Contract will apply.
- 3.6** If the Student or the PEI does not exercise or delay exercising any right granted by this Contract, the Student and the PEI will still be able to exercise the same type of right under this Contract during the rest of the time the Contract continues.
- 3.7** If this Contract is also signed or translated in any language other than English and there is a difference from the English language copy of this Contract, the English language copy will apply.

SCHEDULE A
COURSE DETAILS

Note: The information provided below should be the same as that submitted to the CPE.

1) Course Title	Diploma in Mechanical & Electrical Engineering
2) Course Duration (in months)	7 Months
3) Full-time or Part-time Course	Part-time (Contact hours-120hrs including Term Breaks) Weekend (Sundays 5hrs)
4) Course Commencement Date	14 Dec 2025
5) Course Completion Date	7 June 2026
6) Date of Commencement of Studies if later than Course Commencement Date <i>Note: "N.A." if both dates are the same</i>	NA
7) Qualification (Name of award to be conferred on the Student upon successful Course completion)	
8) Organisation which develops the Course	Aerovision International College
9) Organisation which awards/ confers the qualification	Aerovision International College
10) Course entry requirement(s)	- With minimum 3 GCE 'O' level or International Secondary including English or - English language proficiency: GCE 'O' level or equivalent (In India, the Indian Certificate of Secondary Education (ICSE) and Central Board of Secondary Education (CBSE) Class 10 examinations are generally considered the closest equivalents to the GCE O-Level (or GCSE). These are typically taken by students in the 14-16 age range.) (In Malaysia, the Sijil Pelajaran Malaysia (SPM), or Malaysian Certificate of Education, is the equivalent of the GCE O-Level. It is the national examination

	taken by all Form 5 secondary school students in Malaysia and is comparable to the GCE O-Level in the Commonwealth) (In Bangladesh, the GCE O-Level is roughly equivalent to the International General Certificate of Secondary Education (IGCSE), offered by both Cambridge Assessment International Examinations (CAIE) and Pearson Edexcel. These qualifications are administered by the British Council and are considered a replacement for the local SSC (Secondary School Certificate) or - Working Experience: Matured candidate (i.e. minimum 30 years old with 8 years of working experience) with another any relevant certificate qualification such as supervisory course which has WPLN Level 5 as an entry requirement is generally accepted as equivalent to four GCE 'O' Level passes in Singapore. A WPLN assessment with a Level 5 or higher in all five components (Reading, Listening, Speaking, Writing, and Numeracy) is considered equivalent)
11) Course schedule with modules and/or subjects	See Attached Course Details on Annex F (Aerovision Course TimeTable – Diploma)
12) Scheduled holidays (public and school) and/or semester/term break for course	See Attached Course Details on Annex F (Aerovision Course TimeTable – Diploma)
13) Examination and/or other assessment period	Summative Assessment (70% Projects graded at end of each Module) (30% Examinations at end of each Module)
14) Expected examination results release date	21 June 2026
15) Expected award conferment date	28 June 2026

SCHEDULE B
COURSE FEES

Fees Breakdown	Total Payable (with GST, if any) (S\$)
<i>Note: show full breakdown of total payable course fees</i>	
Course Registration Fee (1-Time) Non-Refundable *(Payment Prior to starting Course)	\$150 *(Payment Prior to starting Course)
Total Diploma Course Fee	\$1600
Total Course Fees Payable:	\$1750
No of Instalments: 7	\$1600 divide by 7 instalments \$228 per instalment

INSTALMENT SCHEDULE

Instalment¹ Schedule	Amount (with GST, if any) (S\$)	Date Due²
Course Registration Fee (1-Time) Non-Refundable *(Payment Prior to starting Course)	\$150	7 Dec 2025
1 st instalment	\$228	14 Dec 2025
2 nd instalment	\$228	4 Jan 2026
3 rd instalment	\$228	1 Feb 2026
4 th instalment	\$228	8 Mar 2026
5 th instalment	\$228	5 April 2026
6 th instalment	\$228	3 April 2026
7 th instalment	\$232	7 June 2026
Total Course Fees Payable:	\$1750	

- Each instalment amount shall not exceed the following:
 - 12 months' worth of fees for EduTrust certified PEIs*; or
 - 6 months' worth of fees for non-EduTrust-certified PEIs with Industry-Wide Course Fee Insurance Scheme (IWC)*; or
 - 2 months' worth of fees for non-EduTrust-certified PEIs without IWC*.

** Delete as appropriate by striking through.*

- Each instalment after the first shall be collected within one week before the next payment scheduled.

SCHEDULE C
MISCELLANEOUS FEES³

Purpose of Fee	Amount (with GST, if any) (S\$)
<i>Examples include late payment fees, replacement of student ID, re-taking examinations</i>	No additional Amount

3. Miscellaneous Fees refer to any non-compulsory fees which the students pay only when applicable. Such fees are normally collected by the PEI when the need arises

SCHEDULE D
REFUND TABLE

% of [the amount of fees paid under Schedules B and C]	If Student's written notice of withdrawal is received:
100%	more than [30] days before the Course Commencement Date
50%	before, but not more than [30] days before the Course Commencement Date
25%	after, but not more than [15] days after the Course Commencement Date
0%	more than [15] days after the Course Commencement Date

The parties hereby acknowledge and agree to the terms stated in this Contract.

SIGNED by the PEI

 Authorised Signatory of the PEI
 Name:
 Date:

 Seal of PEI

SIGNED by the Student

SIGNED by the Student's parent or legal guardian (if the student is under eighteen (18) years of age)

 Name of Student:

 Name of Parent or Legal Guardian:

Date:

Date:

Annex F



Aerovision International College
 Blk 808 French Road #03-21, Singapore 200 808
 SSG REG NO: 201914637C Validity: Dec 2022 to Dec 2024



Diploma in M&E Engineering 7 month 120hrs Batch number 001
Module: Engineering Principles: Foundation in mechanical and electrical engineering principles, including static and dynamic systems and DC theory. (M&E01)

Dec-25						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Finished 20HRS

Diploma in M&E Engineering 7 month 120hrs Batch number 001
Module: Electrical Systems: Analysis of AC and DC circuits, power systems, and electrical control panels. (M&E02)

Jan-26						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Finished 20HRS

Diploma in M&E Engineering 7 month 120hrs Batch number 001
Module: Plumbing & Fire Protection: Water supply and distribution, sewerage, drainage and fire protection systems. (M&E04)

Mar-26						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Finished 20HRS

Diploma in M&E Engineering 7 month 120hrs Batch number 001
Module: Project Management: Project scheduling, contract administration, site organization, and work practices. (GM01)

Apr-26						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

Finished 20HRS

Diploma in M&E Engineering 7 month 120hrs Batch number 001
Module: Safety & Risk Management: Fundamental knowledge of safety practices and risk management in an engineering context (GM02)

May-26						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Finished 20HRS

Diploma in M&E Engineering 7 month 120hrs Batch number 001
Module: Safety & Risk Management: Fundamental knowledge of safety practices and risk management in an engineering context

Jun-26						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Diploma Name:	Diploma in Mechanical & Electrical Engineering (Part-Time)
7-Dec-25	Student Contract Signing Date
14-Dec-26	Class Start Date
7-Jun-26	Class End Date
21-Jun-26	Results given to Students

Overview

- Study Modes: Part Time
- Course Duration : 7 Months
- Total Contact Hours : 120 Hours

Teaching Mode:

- Classroom – Face to Face & Practical classes

Teacher-to-Student Ratio:

- The Teacher-to-student ratio is 1:16 (Lecture)

Certification:

- **‘Diploma in Mechanical & Electrical Engineering’** will be awarded by Aerovision International College